## **DEAR FACULTY MEMBERS AND STUDENTS!**

At the beginning of the new academic period, we kindly ask you to review the key points of the Code of Honor for faculty and students of the Kazakh Engineering and Technological University.

## to a faculty member of METU

- Every employee must adhere to the approved university management strategy, take personal responsibility for achieving corporate objectives, and contribute to enhancing the university's overall performance. A faculty member must not:
- Undermine the personal dignity of students;
- Engage in political or religious propaganda during academic sessions;
- Violate ethical standards in interactions with students;
- Disregard accepted norms regarding professional appearance and attire.

## to a student of METU

- Acquire knowledge and complete all types of assignments specified in the academic program on time;
- Pass all forms of academic assessments within the established deadlines;
- Maintain a proper appearance and wear clothing that aligns with accepted norms;
- Address instructors respectfully using formal speech ("You" in formal tone);
- > Abide by the Student Code of Ethics in interactions with faculty;
- Avoid overfamiliar behavior when communicating with instructors or university staff;
- > Refrain from using obscene or offensive language;
- During classes, mobile phones must be set to silent mode. Attempting to talk on the phone during lessons is considered a serious violation of discipline and ethics;
- Make timely tuition payments in accordance with the contract terms.

You can read the full version of the Code of Honor for the faculty and staff of the International Engineering and Technological University at the following link: <u>https://metu.edu.kz</u> You can read the full version of the Student Code of Honor of the International Engineering and Technological University at the following link: <u>https://metu.edu.kz</u>